

# Regional Representative of DAHW West Africa

**Based in:** Dakar, Senegal

**Start of contract:** Ideally from 1<sup>st</sup> March 2023

**Contract duration:** 2 years, renewable

**Type of contract:** fixed-term contract according to the Senegalese labor code for ECOWAS residents or possibility of fixed-term contract according to your profile

## Who we are

DAHW Deutsche Lepra- und Tuberkulosehilfe e.V. (in English: German Leprosy and TB Relief Association), founded in 1957, is a non-governmental organization based in Würzburg, Germany active in more than 20 countries globally and operating in the fields of neglected tropical diseases, Tuberculosis, inclusion as well as humanitarian assistance. In 2016, DAHW has initiated the process of regionalization by establishing regional offices in the four regions where DAHW is actively operating (Asia, East-Africa, Latin-America and West-Africa) to serve as strategic, technical and managerial competence hubs. Its regional office in Dakar is the youngest of DAHW's four regional offices and is looking for a Regional Representative.

## Job Summary

The position of the Regional Representative is a unique opportunity that includes leading very dynamic teams in an inspiring working environment and supporting DAHW's operations in 5 countries in West Africa (Nigeria, Liberia, Senegal, Sierra Leone and Togo). The Regional Representative shapes DAHW's strategy for the region, increases its visibility and ensures its recognition as a leading actor and innovator in the sector and among key stakeholders. This position will allow you to contribute to advancing DAHW's objectives in a very diverse and committed region in favor of people affected by poverty-related diseases and disabilities. You will be the link between the headquarter and the offices and partners in the region.

## Your main responsibilities

- **Strategic:** Responsible for the development, implementation, and financial sustainability of DAHW strategic objectives in the region and for the quality of the project and program portfolio in the region
- **Management:**
  - Responsible for the overall management of the structures, programs, and projects in order to ensure effective and efficient processes in the region.
  - Responsible to ensure that the regional office - as a competence hub – can effectively and efficiently meet regional needs
- **Visibility:** Responsible for positioning DAHW in the region as a leading organization in its sector of intervention
- **Finances:** Responsible for the financial planning, monitoring, and reporting of the regional financial portfolio and for transparent and proper execution in adherence with DAHW Project Management Handbook and donors' rules and regulations.
- **Human Resources:** Responsible for the potential, capacity, security, and integrity of the staff in the region to meet the programmatic, operational, and strategic goals of regionalization, decentralization, and localization
- **Compliance and Safeguarding:** Ensure that compliance and safeguarding policies of DAHW are being implemented and respected
- **Networking:** Promote diversification and sustainability of DAHW programme portfolio through identification of new donor and partnership opportunities

## Your profile

- Higher education (Master level in economics, social sciences, public health or equivalent)
- At least five years of experiences in leading, coordination and management as well strategy formulation and implementation at Government, National or International NGO level
- Demonstrated experiences in networking and in resource mobilization
- Very strong program and project management skills
- Written and oral command in English and French
- Availability to travel regularly in the region and internationally
- Patience and negotiation skills, excellent written and oral communication skills
- Sensitivity to DAHW's target groups

## How to apply?

Diversity is one of our core organizational values. We therefore accept applications without distinction as to gender, nationality, ethnic or social origin, religion/belief, disability, age, sexual orientation, or identity.

We invite you to send your complete application, including CV, motivation letter, references, and salary expectation, by 10<sup>th</sup> January 2023 to [westafrica@dahw.org](mailto:westafrica@dahw.org)

\*Only shortlisted candidates will be contacted.

